

**BEDFORD SCHOOL COMMITTEE  
MINUTES OF  
September 28, 2010**

**Bedford High School - Large Instruction Room**

**1. Call to Order**

At 7:30 p.m., Mr. Hafer called to order, the meeting of the Bedford School Committee. Other members present included Ms. Seibert, Ms. O’Gara, Mr. Pierce and Ms. Bickford.

**2. Comments From Pubic**

None

**3. Personnel Report**

Dr. LaCroix asked the School Committee to appoint the Principals, Assistant Principals and School Resource Officers to serve as attendance officers for the 2010 – 2011 school year. Dr. LaCroix suggested including the Principals and Assistant Principals this year. In the past, the School Resource officers have been the only ones appointed.

Mr. Pierce made the following motion:

**MOVED: That the School Committee appoint the Principals, the Assistant Principals, and the School Resource Officers to serve as Attendance Officers for the 2010-2011 school year.**

**MOTION SECONDED by Ms. O’Gara**

**MOTION APPROVED: 5-0**

Dr. LaCroix reported the following informational items:

High School Extracurricular Appointments

Chris Edris	JROTC Drill Team
Angela Allen	AFS Advisor
Sean McGowan	Chess Club Advisor
Matt Rose	Grade 9 Co-Advisor
Scott Stief	Grade 9 Co-Advisor
Dana Button	Grade 10 Co-Advisor
Ashley Martell	Grade 10 Co-Advisor
Janine Towle	Grade 11 Co-Advisor
Tova Kornfeld	Grade 11 Co-Advisor
Rich Carson	Grade 12 Co-Advisor
Beth Billouin	Grade 12 Co-Advisor
Angela Allen	French Club Advisor
Kim Alexander	Latin Club Advisor
Barbara Barnett	Spanish Club Advisor
Bill Berlino	Drama Club Advisor
Gerry Peters	Drama Scenery Advisor
Jackie Supprise	Environmental Club Advisor
Mike Griffin	Environmental Club Advisor
Lisa Flannery	Gay Straight Alliance Advisor
Jim Sunderland	History Day Advisor
Rich Donnelly	Inquiry Advisor

Phil Moffa	Instrumental – Strings Advisor
Evan Grunwold	Instrumental – Wind/Percussion Co-Advisor
Ken Lord	Instrumental – Wind/Percussion Co-Advisor (Lighting)
James Felker	Jazz Band Advisor
Larry Sheinfeld	Literary Magazine Advisor
Sean McGowan	Math Club Advisor
Jim Felker	Marching Band Advisor
Nick Gleason	Marching Band Drill Instructor
Bryan Nash	Marching Band Assistant Director
Megan Asp	Marching Band Flag Squad Advisor
Nancy Willis	Musical Theater Director
TBA	Musical Theater Co-Assistant Director
Bryan Nash	Musical Theater Co-Assistant Director
Diane Pritchett	Vocal Ensemble Director
Angela Allen	Yearbook Co-Advisor
Karen Santos	Yearbook Art Co-Advisor
Liana Heldman	West Suburban Science League Olympiad Co-Advisor
Scott Stief	West Suburban Science League Olympiad Co-Advisor
Arthur Lew	West Suburban Science League Co-Advisor
Scott Stief	West Suburban Science League Co-Advisor
TBA	Student Government Advisor
Laura Bruno	School Newspaper Advisor
Beth Billouin	Science Bowl/Ocean Bowl Co-Advisor
Mike Griffin	Science Bowl/Ocean Bowl Co-Advisor
Chris Larimore	National Honor Society Advisor
Janel Halupowski	Interact Club
Ken Lord	Web Page Director

Extracurricular Appointments Middle School

Marilyn Bemis	Honor Society Co-Advisor
Pat Stephen	Honor Society Co-Advisor
Libbey Hunnewell	Yearbook Advisor
Amy Budka	Musical Theater Director
Lisa Fontaine-Rainen	Musical Theater Assistant Director
Catherine Martin	Musical Theater Conductor
Jennifer Scott	Musical Theater Choreographer
Amy Budka	Vocal Advisor
Nicole O'Toole	Instrument Advisor
Amy Budka	Jazz Band Advisor
Lauren Noferi	Science Club Co-Advisor
Nadine Coletta	Science Club Co-Advisor
Renee Anderson	Peer Mediation Co-Advisor
Roseann Ham	Peer Mediation Co-Advisor
Joe Casey	Washington DC Trip Coordinator
Lisa Fontaine-Rainen	Mathematics League Advisor
Libbey Hunnewell	School Council Co-Advisor
Lauren Noferi	School Council Co-Advisor
Ken Lord	Web Page Director

Extracurricular Appointments Lane School

Ken Lord                      Web Page Director  
TBA                              Talent Show Director  
TBA                              Student Government Advisor

**4. Revote: School Budget**

David Coelho reported that based on current salary and non-salary projections and inclusive of all personnel and payroll updates the current allocation of the FY11 budget as voted on at Annual Town Meeting is as follows:

Salary	\$23,101,198
NonSalary	\$ 8,957,937

Mr. Coelho also stated that due to a modest savings in personnel there is the ability to transfer \$25,576 into the School Committee Reserve. The line item will now be \$144,976.

Ms. Bickford made the following motion:

**MOVED: That the School Committee approve allocation of the FY'2011 budget as follows:**

Salaries	\$23,101,198
Non Salaries	\$ 8,957,937

**MOTION SECONDED by Mr. Pierce**

**MOTION APPROVED: 5-0**

**5. Approval: Superintendent's Goals for 2010-2011**

Dr. LaCroix handed out the final 2010-2011 Goals and Objectives document. It contained the comments and edits made during the last School Committee meeting. Ms. Bickford made one more minor edit and then made the following motion:

**MOVED: That the School Committee approve the 2010-2011 Goals and Objectives as presented this evening.**

**MOTION SECONDED by Mr. Pierce**

**MOTION APPROVED: 5-0**

**6. Approval of Anti-bullying Policies**

Dr. LaCroix presented two versions of the draft anti-bullying policy. She presented a policy written and recommended by MASC as well as the Bedford Public Schools policy discussed and edited at the last meeting. Dr. LaCroix said that both options will work and it is up to the School Committee to decide which one to adopt.

Ms. Seibert noted that the policies are very close but not identical.

Ms. Bickford said she was more comfortable with the MASC version since it has been through a wider review process. She suggested using this one, but with some changes.

Ms. O'Gara also likes the MASC policy because of the fact that more people have been involved in the development of the policy. She also thinks that the policy is less procedural than the Bedford one.

Mr. Pierce said he was comfortable with the MASC version.

Mr. Hafer said he would like to include the Bedford preface but use the MASC version.

Ms. Bickford asked Dr. LaCroix to be sure that her recommended changes adhere to the new Massachusetts law.

Dr. LaCroix agreed to incorporate the School Committee comments and bring another version of the anti-bullying policy to the School Committee for consideration.

#### **7. Capital Budget Presentation**

The School Committee agreed to move this item to later in the agenda.

#### **8. Update - Strategic Communications Task Force**

Dr. LaCroix reported that the Strategic Communications Task Force would be meeting this Thursday, September 30, 2010

#### **9. Minutes for Review**

The School Committee decided to review the School Committee minutes.

Ms. Seibert made the following motion:

**MOVED: That the School Committee approve the minutes of the September 14, 2010 School Committee as amended.**

**MOTION SECONDED by Ms. O’Gara**

**MOTION APPROVED: 5-0**

#### **10. Capital Budget**

Dr. LaCroix explained that the presentation of the Capital Budget request is different this year than in the past. This year, the District must bring forth capital needs identified in the space needs study. These needs result from program requirements such as special education, ELL, and Response to Intervention. Dr. LaCroix also noted that a comprehensive technology plan will also be developed.

Mr. Coelho showed a summary slide that described all of the capital request projects for the next 6 years. This slide divided capital requests into project categories. Categories included Technology, FF &E, School Building Capital Maintenance, One-Time Capital Improvement Projects and Space Realignment Projects. There are a total of 54 project requests on the list.

Mr. Coelho then briefly discussed each project. Mr. Coelho separated projects desired for FY’12 and those for the future. There are 36 project requests for FY’12 at a cost of \$1.769 million, if they were all to be approved.

Dr. LaCroix explained that the proposed academic space realignment at the Middle School is most urgent. Programming and enrollment changes are the drivers for these proposed changes. “The building is overcrowded and there is not a lot of space for the programs.”

One proposed change for the middle school is to do away with the computer lab and turn the space into a classroom and move to a mobile technology environment. Dr. LaCroix said that there are a lot of instructional implications with this idea and therefore, a lot more conversations need to be had on this request. However, she wanted a place holder for the project in the Capital plan.

Dr. LaCroix cautioned that technology changes very quickly and the capital plan will be written in such a way as to not tie us into one type of technology.

Mr. Richard Jones Director of Facilities said that his biggest challenge with funding capital requests seems to be with the one- time improvement projects. Mr. Jones feels that the town is on board with providing funding for scheduled maintenance, though he does not know how much will be covered. Mr. Jones said he believes that many of the energy conservation projects could possibly be funded through other sources like loans, grants, etc.

Mr. Hafer said he is very concerned with the items on the Capital requests that deal with academic programs since they are new requests to the Capital Expenditures Committee.

Mr. Pierce noted that some of the projects may be appropriate for bond funding. He said projects such as some of the energy conservation projects can be analyzed on a savings/payback basis and therefore bond funding may be appropriate. Mr. Pierce said that many of the space realignment projects are really projects that avoid costs over time and perhaps short term bond funding may make sense.

Ms. O’Gara said that some projects keep appearing on the list year after year. Mr. Jones agreed to go through the list and will remove some or consolidate and/or reorganize the list.

Ms. Bickford suggested to Mr. Jones to make a category called “energy savings projects” and to show payback graphs.

Ms. Bickford pointed out that security access video and video surveillance cameras should not appear on the capital list until there is consensus. Last year, the School Committee had long conversations on these ideas and decided they did not want to use security cameras. Dr. LaCroix agreed that there are more pressing items on the capital list that need to be discussed before the topic of security cameras returns to the School Committee agenda.

Ms. Bickford asked if some of the proposed changes at JGMS like downsizing the home economics area and removing the tech ed equipment would cause these classes to be discontinued. Dr. LaCroix said no, the classes would still be offered. Cooking is offered as a choice class and therefore is much smaller. Tech Ed is offered but the curriculum is much different and does not use the equipment.

Ms. Bickford said that the space re-alignment projects will have to be studied very carefully. She said that the schools need to address the inevitable question as to why the schools need more space when we just completed building renovations in all the schools. Ms. Bickford said the schools need to be able to explain the changing populations in our schools and the need for special programs.

Ms. Taymore noted that the lead-time for updating school buildings is so long that it is time to begin these discussions.

Ms. Bickford agreed with Ms. Taymore and suggested presenting the space needs study to the Capital Expenditure Committee.

Ms. Seibert asked if the Foreign Language Lab renovation and lighting upgrades at the high school could be funded with left over school building funds. Mr. Coelho said they are probably eligible and will remove them from the Capital Project List if that is the case.

Ms. Seibert asked Ms. Barnett to comment on the Language Lab renovations. Ms. Barnett said that the proposed changes are for just the basic lab operations and not a lot of extras. The new system will be fully digital and will enable a multimedia based open learning environment. The current language lab runs very slowly and cannot handle multiple applications simultaneously (such as Moodle, Google Applications, and the Internet) She is also pleased that the company involved with the project will provide teacher training.

Mr. Hafer reiterated how important it is to show the urgency in the space realignment needs that the schools now face.

The School Committee members asked for a new list based on tonight's discussion. When this list is ready, they will prioritize the projects for the Capital Expenditures Committee.

Dr. LaCroix thanked Mr. Coelho and Mr. Jones for pulling together a comprehensive list with solid details so early in the year.

#### **11. Superintendent's Report**

Dr. LaCroix asked the community to be sensitive to our Boston students since there was such a senseless and frightening crime committed in the city this past weekend.

#### **12. Liaison Reports**

Ms. Seibert said that Bedford is once again on the list of the "100 Best Communities in the Country." She noted that there now may be some grant opportunities. Also, a community celebration will be planned for November 8<sup>th</sup> before Special Town Meeting with details to follow.

Mr. Hafer attended his first Energy Task Force meeting and that the Task Force will be presenting at the next School Committee meeting.

#### **13. Future Agenda**

No comments

#### **14. Adjournment**

Ms O'Gara made the following motion:

**MOVED:** Motion to adjourn at 9:45 p.m.

**MOTION SECONDED by Ms. Seibert**

**MOTION APPROVED: 5-0**

##### **Roll Call Vote:**

<b>Mr. Pierce</b>	<b>Yes</b>
<b>Ms. Seibert</b>	<b>Yes</b>
<b>Mr. Hafer</b>	<b>Yes</b>
<b>Ms. Bickford</b>	<b>Yes</b>
<b>Ms. O'Gara</b>	<b>Yes</b>

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School Committee Secretary

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Date

**BEDFORD SCHOOL COMMITTEE**  
**September 28, 2010**

**Exhibits/Documents**

Interoffice Memorandum regarding Revote of FY'11 budget, dated Sept. 24, 2010.

Bedford Public Schools 2010-2011 Goals and Objectives dated Sept. 24, 2010

Bedford Public Schools Bullying Prevention Policy – MASC recommended.

“Proposed” Bullying in school draft dated Sept. 16, 2010

Draft of Minutes from the Sept. 14, 2010 School Committee meeting.

FY'2012 – FY'2017 School Department Capital Budget Request presentation dated Sept. 28, 2010

FY 2012 – FY2017 BPS Capital Budget Project Requests sorted by Dept, Priority, and JGMS Project Request.

**Bedford School Committee**

**Executive Session Minutes  
September 28, 2010**