

**BEDFORD SCHOOL COMMITTEE**  
**MINUTES OF**  
**April 15, 2014**  
**Bedford High School - Large Group Instruction Room**

**1. Call to Order**

At 7:30 p.m., Mr. Pierce called to order the meeting of the Bedford School Committee. Other members present included Mr. McAllister, Ms. Guay and Ms. Seibert. Ms. Emily Moss, student representative, was also in attendance. Mr. Hafer was absent.

**2. Comments**

None

**3. Personnel Report**

Mr. Sills asked the School Committee to approve revisions to the Integrated Preschool Teacher and Early Childhood Coordinator job descriptions. He shared the drafts with the School Committee to review.

Ms. Seibert made the following motion:

**MOVED: That the School Committee approve the revised job description for Integrated Preschool Teacher as presented.**

**MOTION SECONDED by Ms. Guay**

**MOTION APPROVED: 4-0**

Ms. Seibert made the following motion:

**MOVED: That the School Committee approve the revised job description for Early Childhood Coordinator as presented.**

**MOTION SECONDED by Ms. Guay**

**MOTION APPROVED: 4-0**

Mr. Sills announced the following:

- Ms. Christine Larimore has been appointed to Assistant Principal at the High School
- Ms. Linda Volpicelli is retiring from Lane School
- Ms. Marilyn Bemis is not retiring from the Middle School
- Denise Oldham has resigned as Director of Special Education
- John Sullivan has resigned from the High School (Teaching Assistant)
- Chris Willey has resigned from the High School (Teaching Assistant)

**4. Presentation: Naming New Facilities Policy**

The School Committee reviewed a proposed policy and procedure document for naming school facilities. Mr. Sills explained that the goal of the policy and procedure is to ensure that the dignity and character of Bedford Public Schools is enhanced. Therefore, the guidelines are set at a high standard. The procedure to consider approving a name for a facility will include an Ad Hoc Naming Committee, which will include two School Committee members, two School Advisory Council members, the Superintendent, and one other member with direct knowledge of the relevant school facility. The final decision to move forward with a name will require a public hearing and final vote by the School Committee.

After discussion, the School Committee decided that the Ad Hoc Committee should also have a member of the historical commission and/or a Selectman. The School Committee agreed to share the policy and procedure, with changes, to the Selectman and vote on the final version at a future meeting.

### **5. Superintendent's Report**

Mr. Sills will be sending out a detailed update on recent acts of hate in the schools and the school's response to them to the community tomorrow at a public forum. Meanwhile, he reported that there have not been any recent incidents in the schools. Mr. Sills also noted that the student voice at the public meetings have been terrific.

Mr. Sills complimented Ms. Moss and a group of other students for forming a club dedicated to educating students about different religions. This club will also be a forum for students to discuss any concerning issues. Ms. Moss reported that the club is in the process of making arrangements to have a local holocaust survivor speak to students.

Mr. Sills said his leadership team has a new, deepened understanding of this issue.

Mr. Sills also noted these important events:

- Poetry Slam will be held tomorrow evening.
- Today, forty-four students participated in a daylong Shakespeare drama event.
- The Class Rank Committee has been meeting to discuss the pros and cons of reporting rank.
- Last week, the High School held a Day of Silence in an effort to represent how LGBT students have been silenced.
- Davis School held a wonderful Opening Day celebration.
- Lane School held its annual 5<sup>th</sup> grade talent show last week.
- JGMS will hold a students v. staff volley ball game on Friday.

### **6. Liaison Reports**

Ms. Guay reported that the Bedford Education Foundation has \$10,000 available for grants.

Ms. Seibert reported that the Capital Expenditure Committee would like to start the capital projects process earlier in the year.

Ms. Pierce said that the Charter Review Committee will be meeting at the end of April.

### **7. Minutes for Review**

Ms. Seibert made the following motion:

**MOVED: That the School Committee approve the minutes of the January 7, 2014 School Committee meeting as amended.**

**MOTION SECONDED by Ms. Guay**

**MOTION APPROVED: 4-0**

Ms. Seibert made the following motion:

**MOVED: That the School Committee approve the minutes of the January 21, 2014 School Committee meeting.**

**MOTION SECONDED by Ms. Guay**

**MOTION APPROVED: 4-0**

**8. Future Agenda**

Mr. Sills said he is recommending that the Program Review Process be revised. He will bring the School Committee the details of this recommendation at a future meeting.

Next School Committee meetings will be May 6<sup>th</sup> and 27<sup>th</sup> and the last meeting will be on June 10, 2014.

**9. Adjournment**

Ms. Seibert made the following motion.

**MOVED: Motion to adjourn at 8:30 p.m.**

**MOTION SECONDED by MS. Guay.**

**MOTION APPROVED: 4-0**

**Roll Call Vote:**

<b>Mr. Pierce</b>	<b>Yes</b>
<b>Mr. Hafer</b>	<b>Absent</b>
<b>Ms. Seibert</b>	<b>Yes</b>
<b>Mr. McAllister</b>	<b>Yes</b>
<b>Ms. Guay</b>	<b>Yes</b>

**10. Re-opened**

At 8:30, Mr. Pierce reopened the School Committee meeting and called the meeting to order. Other members present included Mr. McAllister, Ms. Guay and Ms. Seibert. Ms. Emily Moss, student representative, was also in attendance.

The School Committee realized that they needed to consider the request to remove overgrown bushes along the Jenks Nature Trail. Mr. Sills explained that some bushes, near a cross walk, have grown quite large and are obstructing the line of sight when cars enter the town center area. Since this request involves growth on the Jenks Nature Trail, the School Committee, Library Trustees and Town Selectmen must agree to the removal.

The School Committee agreed to this removal. Ms. Seibert made the following motion:

**MOVED: That the School Committee approve the removal of yew bushes on the sidewalk across Mudge Way from the Police Station. The School Committee also agrees to the addition of any safety features in this area, such as a cross walk.**

**MOTION SECONDED by Ms. Guay**

**MOTION APPROVED: 4-0**

**11. Adjournment**

Ms. Seibert made the following motion.

**MOVED: Motion to adjourn at 8:40 p.m.**

**MOTION SECONDED by MS. Guay.**

**MOTION APPROVED: 4-0**

**Roll Call Vote:**

<b>Mr. Pierce</b>	<b>Yes</b>
<b>Mr. Hafer</b>	<b>Absent</b>
<b>Ms. Seibert</b>	<b>Yes</b>
<b>Mr. McAllister</b>	<b>Yes</b>
<b>Ms. Guay</b>	<b>Yes</b>

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School Committee Secretary

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Date

**BEDFORD SCHOOL COMMITTEE**

**April 15, 2014**

**Exhibits/Documents**

- Draft of job descriptions for Integrated Pre-School Teacher and Early Childhood Coordinator
- Draft of minutes from the January 7, 2014 School Committee meeting.
- Draft of minutes from the January 21, 2014 School Committee meeting.
- Draft of Naming New Facilities Policy File: FF
- Draft of School Facilities Naming Procedure

**BEDFORD SCHOOL COMMITTEE**  
**Executive Session**  
**April 15, 2014**