

**BEDFORD SCHOOL COMMITTEE
MINUTES OF
September 10, 2013
Bedford High School - Large Instruction Room**

1. Call to Order

At 7:30 p.m., Mr. Pierce called to order the meeting of the Bedford School Committee. Other members present included Ms. Seibert, Mr. Hafer, Mr. McAllister and Ms. Guay.

2. Comments from Public

None

3. Personnel Report

Mr. Sills asked the School Committee to approve two updated job descriptions. The first one was the Director of Technology and Library Media. Mr. Sills explained that this was a new position and that it combines the Instructional Technology department with the Library/Media department. The position would supervise the Network Administrators, the Technicians, the Librarians, the Data Compliance person and the Instructional Technology teachers.

The School Committee reviewed the proposed description and did not have any edits or questions.

Ms. Seibert made the following motion:

MOVED: That the School Committee approve the job description of Director of Technology and Library Media as presented tonight.

MOTION SECONDED by Mr. Hafer

MOTION APPROVED: 5-0

Mr. Sills also presented the job description of Academic Liaison – METCO Program. This new position will be funded by a grant and will be a school-year position. The person will report to the METCO Director. The focus will be to provide supplemental instruction to METCO students in grades K-8 especially in math. It differs from a Title One math support person because this position will work with students in the three different schools and will be responsible for developing lesson plans, as opposed to focusing solely on delivering instruction.

Ms. Seibert suggested updating the job description to include communications.

Ms. Seibert made the following motion:

MOVED: That the School Committee approve the job description of Academic Liaison – METCO program as amended.

MOTION SECONDED by Mr. Hafer

MOTION APPROVED: 5-0

Mr. Sills announced the following informational items:

Retirement:

Candy Walker	Special Education Teacher	Lane School
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Leave of Absences:

Jennifer Fillingame	Guidance Counselor	Middle School
Kelly Giusti	Special Education Teacher	High School

Resignations:

GJ Baratta	Custodian	Middle School
Julie Oakman	Teaching Assistant	Middle School
Ashley MacDonald	Teaching Assistant	Lane School
Anna Kubetin	Teaching Assistant	High School
Khunravy Say	Teaching Assistant	High School

Appointments:

Stephen Joseph	Educational Assistant- METCO Bus Monitor	Middle School
Celia Oppedisano	Teaching Assistant	Davis School
Cassandra Muse	Teaching Assistant	Middle School
Corey Sheehan	Floating Custodian	System
TBA	.5 Custodian	Middle School
TBA	.7 Teaching Assistant	Lane School
Amy Barnes	.7 Special Education Teacher	High School
Maureen McDermott	Replacement Guidance Counselor	Middle School
Kristofor Olson	.5 Physical Education Teacher	High School

Coaching Appointments:

High School

Amy Sparks	Cheerleading
Joseph Pike	Boys Cross Country
Joel Hebert	Girls Cross Country
Meghan Proudman	Varsity Field Hockey
Roseanne Ham	JV Field Hockey
Gabriella Busa	Freshman Field Hockey Co-Coach
Emily Medwar	Freshman Field Hockey Co-Coach
Jack Belcher	Varsity Football
Vin McGrath	Assistant Football Co-Coach
Jeff McGrath	Assistant Football Co-Coach
Dan Hirsch	JV Football Co-Coach
Jeff Coveluzzi	JV Football Co-Coach
Matt Hagar	Freshmen Football Co-Coach
Matt Sargent	Freshman Football Co-Coach
Jim Nagle	Golf
Dave Boschetto	Varsity Boys Soccer
Bill Berlino	JV Boys Soccer
Pat Culhane	Freshmen Boys Soccer
Ashley Martell	Varsity Girls Soccer
Sean McGowan	JV Girls Soccer
Devon Hatch	Freshman Girls Soccer
Ryan Schmitt	Varsity Volleyball
TBA	JV Volleyball
Lisa Predaina	Freshman Volleyball
Amanda Rabesa	Athletic Trainer

Middle School

Amanda Rabesa	Athletic Coordinator
Jim Greenwood	Cross Country
Joanna Daley	Field Hockey

Ken Norling Boys Soccer
 Tammy McGeoghegan Girls Soccer

Extra Curricular Appointments:

TBA	AFS Advisor
TBA	Atmosphere Committee
Sean McGowan	Chess Club
Susan Dowler	Grade 9 Class Advisor
Lisa Pedaina/Justine Flora	Grade 10 Class Advisor
Beth Billouin/Cassie Dresser	Grade 11 Class Advisor
Scott Stief/Betsy Goetschius	Grade 12 Class Advisor
Katrina Faulstich	Dramatics Advisor
Chris Edris	ROTC Drill Team
Michael Griffin	Environmental Club
Lisa Flannery	Gay Straight Alliance
Jim Sunderland	History Day
Rich Donnelly	Inquiry/Debate
Lisa Flannery	French Club
TBA	Latin Club
TBA	Spanish Club
Larry Sheinfeld	Literary Magazine
Jim Felker	Marching Band Director
Bryan Nash	Marching Band Assistant Director
Nicholas Gleason	Marching Band Drill Instructor
Meagan Asp	Marching Band Flag Squad Director
Sean McGowan	Mathematics League
Jim Felker	Music – Jazz Band
Phil Maffa	Music Instrumental Strings
Katrina Faulstich	Music – Vocal Ensemble
Katrina Falustich/E.Grunwald	Musical Theatre Director & Conductor
TBA	National Honor Society
S. Leshay/R. Herbst	Robotics
Tim Dolan	School Newspaper
Michael Griffin	Science Bowl/Ocean Bowl
Michael Griffin	Science League
Lisa Flannery	Step Team Advisor
TBA	Tournament of Plays – Grade 9
B.Barnett/K. Santos	Tournament of Plays – Grade 10
Bill Berlino	Tournament of Plays – Grade 11
Lisa Flannery	Tournament of Plays –Grade 12
S.Steif/L. Heldman	West Suburban League & Olympiad
Yearbook	Karen Santos

4. Pressbox/Mudge Fund

Mr. Keith Mangan, Director of Athletics, reported to the School Committee regarding the need for a new press box. He explained that the old press box has been removed because it was deemed to be unsafe. Last year, they used a lift for the official football announcer, two coaches, and a cameraman. However, Mr. Mangan is concerned about using the lift on the new track, which should be fully implemented this fall.

He came to the meeting to answer some of the questions the School Committee raised last year, when presented with a desire to build a new press box.

Mr. Mangan explained that the new turf field and track will become Bedford's main athletic complex. It will be open in all weather and all teams will play on it. Mr. Mangan explained that a raised platform is needed in order to video tape games which is a critical tool in recruiting and teaching. Also, the official announcer and officials use this platform to get a full view of the field. Mr. Mangan would like to have a press box built to meet these needs and to an important part of the new stadium.

Mr. Mangan said he believes that building a new press box fits under the School's responsibility because it will primarily help the school's athletic teams. Secondly, it will help other town programs and teams.

Mr. Mangan estimates that it will cost approximately \$61,000 to build a new press box and another \$15,000 cement work and the use of a crane. There also may be some tree removal costs as well as some ADA handicap accessibility requirements.

Mr. Mangan, down the road, would also like to purchase some visitor bleachers. Right now, this need can be met by renting some transportable bleachers.

Ms. Guay asked if using a lift (in place of a press box) was safe. She heard that someone from a nearby town died when a gusty wind blew him off of the lift. Mr. Mangan said yes, this did happen but the lift used was higher than what we would do.

Ms. Guay asked if students would have the opportunity to use the lift or press box to learn how to film games. Mr. Mangan said yes.

Ms. Guay asked if our existing bathrooms were sufficient for the new stadium. Mr. Mangan said yes and he brings in porta-potties for big games.

Ms. Guay said she understands that Ipswich was granted a two year ADA waiver for handicap accessibility. Mr. Mangan said that this was true and he thinks it would be reasonable for Bedford to apply for a similar waiver.

STOP See Abbie

XX. Adjournment

Ms. Seibert made the following motion:

MOVED: Motion to adjourn at 9:00 pm not to reopen.

MOTION SECONDED by Ms. Guay

MOTION APPROVED: 4-0

Roll Call Vote:

Mr. Hafer	Yes
Mr. Pierce	absent
Ms. Seibert	Yes
Mr. McAllister	Yes

Ms. Guay

Yes

School Committee Secretary

Date

BEDFORD SCHOOL COMMITTEE

May 21, 2013

Exhibits/Documents

- Draft of job description, “Bedford High School Integrated Preschool Program Coordinator”
- Memorandum dated May 21, 2013 from David Coelho to Jon Sills regarding donation of computer equipment.
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BEDFORD SCHOOL COMMITTEE
Executive Session
May 21, 2013