

BEDFORD SCHOOL COMMITTEE

October 11, 2022

Meeting location:

**LGI Room
and Telecast remotely via ZOOM**

1. Call to Order

At 7:05 PM, Mr. Morrison called to order the meeting of the Bedford School Committee. Other members present included Ms. Scoville, Ms. Mehta-Green, Ms. Guay, Mr. Morrison, and Hanscom Representative Sarah McGinley

2. Public Comment

No Comment

3. SEPAC Presentation

Special Education Director, Marianne Vines, along with Bedford Special Education Parent Advisory Council (SEPAC) board members, Erica Callahan and Erica Colbath presented an overview of what SEPAC is and what types of programs they work towards to help provide services to students and families involved with the Special Education Program.

SEPAC is a way to provide support to parents and caregivers of children receiving services through the Special Education Program through walks, chats, coffee and by providing training and speakers on a host of topics specific to the needs of parents with children in the Special Education Program. SEPAC also meets with the Director of Special Education on a monthly basis, the present to the School Committee one or two times a year and they meet with Superintendent Conrad three times per year. SEPAC hopes to increase awareness and transparency of the Special Education Department initiatives and successes.

4. Student Activities Account Maximum Approvals

Ms. Kirrane presented the following details as part of her presentation about all the Student Activities Account and asked for the School Committees approval on the maximums for each account at each of the schools.

Each of the schools has an established Student Activity Funds to support access to extra-curricular or co-curricular activities and field trips for students in accordance with M.G.L Chapter 71, Section 47. The established procedures for such accounts require that the School Committee set and approve account maximums for each of the student activity accounts. There is no change to the account maximums from last year.

Bedford High School \$50,000

John Glenn Middle School \$15,000

Lane Elementary School \$7,500

Davis Elementary School \$7,500

MS. Scoville made the following motion: That the School Committee votes to accept the maximum balances for student activity accounts for the fiscal year 2023 as presented:

MOTION SECONDED by Ms. Mehta-Green

MOTION APPROVED 5-0-0

Ms. Guay	Yes
Ms. Scoville	Yes
Mr. Brosgol	Yes
Mr. Morrison	Yes

5. Final FY22Year End Fiscal Update

Ms. Kirrane presented the following information from the Fiscal 2022 Final Report to the School Committee.

The final year-end balance of the FY22 Bedford Public Schools operating budget is \$0, after: 1) the application of all budgetary offsets, 2) a reserve fund transfer to increase available operating budget funds for out-of-district special education tuition and Covid-related expenses, and 3) transfer of expenses to ARPA per the Town's ARPA budget plan.

Salaries comprise 83% of the total operating budget and ended with a negative variance of -0.1%, while substitute expenses have been higher than in recent years. The district made a pay adjustment for daily, short-term and long-term subs along with a new graduated pay scale based on length of service and licensure should help manage costs.

6. Update on Six Year Capital Plan and FY24 Requests

Mr. Alani and Ms. Kirrane presented the Bedford Public Schools Capital Budget Overview for the FY24-FY29. Some of the items detailed below were highlighted during the presentation:

FY24 Capital Budget Requests

- School Capital Maintenance
 - IT Replacement
 - FFE Replacement
- School/Facilities Capital Items
 - Program Space Modifications
 - Interior Painting
 - Flooring
- School Capital Projects
 - School Safety and Security
 - Lighting-schools and municipal buildings
- Technology requests
 - 46 PC Desktops- 5 years
 - 120 PC Laptops

- 230 Chromebooks
- 27 Interactive Boards
- 25 (B&W) Printers

7. FY22 Annual Report- 2nd Read & Vote

Mr. Conrad shared with School Committee members some of the edits, comments and suggestion that were made to the FY22 Annual Report since the last meeting. Mr. Conrad gave another brief overview of the contents that would be provided on behalf of the district. School Committee members asked for no further edits or updates.

Ms. Mehta-Green made the following motion: **The School Committee votes to approve the FY22 Annual Town Report as updated for submission to the Town of Bedford**

MOTION SECONDED by Ms. Scoville

MOTION APPROVED 5-0-0

Ms. Guay	Yes
Ms. Scoville	Yes
Mr. Brosgol	Yes
Mr. Morrison	Yes
Ms. Mehta-Green	Yes

8. Superintendents Update

Mr. Conrad presented the following during his Superintendent update. Mr. Conrad encouraged all families to complete the Military Impact Aid Survey when they receive the email. The survey helps the district to receive Federal funding. South Road at Summer Street will be closed due to roadwork. The impact should have a minimal impact on after bus routes. IHealth testing kits are available in the nurse's office. Nurse are doing symptomatic testing only. Hispanic Heritage Month is ending and we will move into Bullying Awareness Month. Davis Schools Fall Festival is October 22.

Mr. Conrad asked the School Committee to approve the transfer of funds to begin the Safety & Security now rather than FY24 as previously discussed. A transfer of funds up to \$75,000 would be need to begin the study. The study would include a comprehensive look at software protocols, doors and locks. The Town Finance Committee would approve the transfer of the requested funds.

Ms. Mehta-Green made the following motion: **To approve the transfer of funding to begin the Comprehensive Safety & Security Study up to \$75,000.**

MOTION SECONDED by Ms. Scoville

MOTION APPROVED 5-0-0

Ms. Guay	Yes
Ms. Scoville	Yes
Mr. Brosgol	Yes
Mr. Morrison	Yes
Ms. Mehta-Green	Yes

9. Draft Minutes from September 27, 2022

Ms. Mehta-Green made the following motion: **To approve the minutes from September 27, 2022**

MOTION SECONDED by Ms. Scoville

MOTION APPROVED 5-0-0

Ms. Guay	Yes
Ms. Scoville	Yes
Mr. Brosgol	Yes
Mr. Morrison	Yes
Ms. Mehta-Green	Yes

10. Adjournment

Mr. Brosgol made the following motion: **9:34 PM to adjourn the meeting not to reopen to the public.**

MOTION SECONDED by Ms. Mehta-Green

MOTION APPROVED 5-0-0

Ms. Guay	Yes
Ms. Scoville	Yes
Mr. Brosgol	Yes
Mr. Morrison	Yes
Ms. Mehta-Green	Yes

Exhibits/Documents

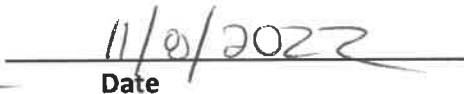
SEPAC Presentation

School Department Capital Presentation

Draft Minutes for September 27, 2022

FY22 Annual Town Report-Draft


School Committee Secretary


Date