

BEDFORD SCHOOL COMMITTEE
June 19, 2018
Bedford High School – Large Group Instruction Room

1. Call to Order

At 7:30 p.m., Mr. McAllister called to order the meeting of the Bedford School Committee. Other members present included Ms. Santiago, Ms. Scoville and Ms. Guay. Mr. Brosgol was absent.

2. Comments from Public

None

3. Middlesex Partnership for Youth Award

Ms. Margie Daniels, Director of the Middlesex Partnership, presented Mr. Sills with the *Dr. Patrick A. Schettini, Jr. Memorial Award*.

Ms. Daniels explained that this award is a very thoughtful award given to someone who has an extraordinary commitment to the health and safety of students while dealing with the complexities of the 21st century. This award is given to an active school superintendent, police chief or fire chief in Middlesex County.

Dr. Stein, a member of the Middlesex Partnership for Youth, said that this award was given to Mr. Sills for many reasons. One reason is because he is strong advocate for solutions. "He puts in the work, sticks to a problem until it is fixed." Dr. Stein pointed out that Mr. Sills worked on many problems and his leadership helped find solutions to many. Also, this award is for his deep concern for diversity. "Mr. Sills assures that the academic environment is a safe place for all."

Mr. Sills thanked the Middlesex Partnership for Youth and said he was honored to receive the award.

4. Personnel Report

Mr. Sills announced the following personnel items:

Resignations

Trenton Bordok	Academic Achievement Teaching Assistant	BHS
Marlee Cassel	Teaching Assistant	JGMS
Jamie Craven	Student Support Educational Assistant	Davis
Samantha Davey	SAIL Teaching Assistant/Behavioral Specialist	Lane
Rebecca Hawk	English Language Arts teacher (LOA)	JGMS
Gary Maki	ROTC teacher/Senior Aerospace Science Instruction	BHS
Margretti Venuti	Grade 5 teacher (replacement)	Lane

Appointments

Danielle Engel	Grade 6 Science Teacher	JGMS
Jessica Guay	Special Education Teacher	Davis
Daniel Hudder	Assistant Principal	BHS
Kristen Johnson	Assistant METCO Director	System
Shannon Keele	Counselor (LOA)	Davis

Edwina Norquist	French Teacher/Teaching Assistant	BHS
Stephanie Shu	Grade 4 Teacher	Lane
Vanita Srikanth	Kindergarten Teacher	Davis
Pamela Woolfrey	Occupational Therapist	Davis

Mr. Sills presented, for the second time, the Meal Charge Policy, updated for the 2018-19 School year. Mr. Sills asked the School Committee to vote to approve this policy since it was previously presented to the School Committee. He reminded the Committee that the policy is based on Federal regulations. Public schools are required to have such a policy.

Ms. Santiago made the following motion:

MOVED: That the School Committee approve the Meal Charge Policy as proposed.

MOTION SECONDED by Ms. Scoville

MOTION APPROVED: 4-0

5. JGMS/BHS Building Committee Presentation

Mr. Justin Humphries of TBA, presented an update on the high school and middle school building projects. Principal Galante, Principal Tracey, and Mr. Sean Hagan, teacher and member of the Building Committee, were also in attendance to answer any questions that may arise.

To begin the presentation, Mr. Coelho presented a memorandum and a TBA document which described in detail various options and scenarios that were discussed at the BHS-JGMS Building Committee meeting held on June 11, 2018. There were 20 attendees. At the meeting, Mr. Humphries reviewed building needs (as discussed with Principals earlier) and a thorough discussion followed. At the end, the Building Committee voted unanimously to bring forward "Option 3" to the School Committee.

At the School Committee meeting, Mr. Humphries discussed the utilization analysis that was done on both schools which concluded that all space is utilized to its fullest at both schools. He explained that he also looked at enrollment and projected enrollment to get an overall idea of space needs and compared this to MSBA recommendations.

"Option 3":

- Constructing a 2 story addition in the southeast corner of JGMS containing 5 classrooms.
- Expand the building at the end of "A" wing to gain an additional 1 and 1/2 rooms.
- Renovate interior space in the music practice rooms and multi-purpose room to enhance its usability and flexibility
- Renovate "D" wing at the high school (the space vacated by the preschool)

Mr. Humphries also presented a new option which would create more space in the Northeast corner of JGMS.

Mr. Tracey said that teacher collaboration space is needed at JGMS and he hopes to gain this back.

Ms. Santiago reminded Mr. Humphries that community frequently uses the middle school gym and auditorium during and after school hours. She asked that he please consider this if any changes are proposed to this area of the school. He agreed.

Ms. Guay asked if there was adequate space for students who need extra time for testing and other similar accommodations. Mr. Tracey said yes.

Mr. Humphries then discussed some of the various options considered for the changes at the High School. Ms. Galante added that many of the Special Education programs require more services and specialists so therefore, often end up needing bigger spaces. She also expressed her desire to have a dedicated space for classes with substitutes. Also, there is some preliminary talk about the possibility of Bedford TV returning to the high school so this possibility should be considered in planning.

Ms. Guay suggested considering adding a separate entrance and/or exit for the nurses office in order to have more privacy for students and staff during a medical emergency.

Ms. Scoville asked whether we can build into the space where the courtyards are. Mr. Humphries said it is possible.

Conceptual program cost estimates for both schools were presented to the School Committee as well.

6. Superintendent's Evaluation

Mr. Sills reminded the School Committee that he presented a comprehensive midyear review in February so tonight for the District Goal review, he will only discuss a few key core initiatives.

Coherent, Higher Order Thinking Curriculum/Student Centered Learning

Focus on literacy and students leading their own learning.

- *All curriculum leaders have devised year two work plans
- *The workshop model for K-12 is being articulated by the Assistant Superintendent and ELA coordinators.
- *The evaluation process needs to tie to the literacy initiative

Focus on inquiry-oriented integrated curriculum

Equity and Diversity – Teaching all students and building community

Social and Emotional Learning and Support

- *hired a Director of Student Achievement K-5
- *Challenge Success will be implemented at the high school
- *Continued emphasis on mindfulness
- *Created a K-12 Guidance Director Position
- *Trained approximately 40 teachers in Special Ed programs
- *Addressing challenges in the STEP program
- *Hired an ESL program director
- *Closing gaps and improving data warehousing and analysis

Collaborative Professional Culture

Promoted teacher leadership

School Committee members like the Closing Achievement Gap slide in Mr. Sills's presentation. He agreed to provide more information like it. Ms. Santiago said it will be important to know

how the investment in data analysis and reporting is doing throughout the year. Mr. Sills agreed to keep the Committee up-to-date.

Superintendent's Annual Evaluation

Mr. Sills shared a comprehensive self- evaluation for the 2017-2018 school year with the School Committee members.

Mr. McAllister prepared Mr. Sills' annual evaluation and shared it with the School Committee. Mr. McAllister said that it is difficult to publicly evaluate Mr. Sills and noted that it is interesting that the Superintendent's position is the only position that must go through a public evaluation.

Mr. McAllister reviewed the four standards which were used to evaluate Mr. Sills. He then read the summative evaluation which he prepared based on each of the School Committee member's comments and Mr. Sills self-evaluation.

Overall, Mr. Sills's achievement rating is proficient. Mr. McAllister said that in accordance with District practice that no one is rewarded an "exceeds" rating. Mr. McAllister thanked Mr. Sills and said that the Committee appreciates the hard work he does for Bedford.

Mr. Sills thanked the School Committee members for their work in pulling together a thoughtful evaluation. He did acknowledge that it is difficult to go through a public evaluation.

8. Changes to School Committee Roles for 2018-19

Ms. Guay made the following motion:

MOVED: That the School Committee appoint Mr. Brosgol as Chair of the School Committee for the 2018-19 school year.

MOTION SECONDED by Ms. Santiago

MOTION APPROVED: 4-0

Ms. Guay made the following motion:

MOVED: That the School Committee appoint Ms. Santiago as Vice Chair of the School Committee for the 2018-19 school year.

MOTION SECONDED by Ms. Scoville

MOTION APPROVED: 3-0-1 (Ms. Santiago abstained)

Ms. Guay made the following motion:

MOVED: That the School Committee appoint Ms. Scoville to position of Secretary for the 2018-19 school year.

MOTION SECONDED by Ms. Santiago

MOTION APPROVED: 3-0-1 (Ms. Scoville abstained)

9. Minutes for Approval

Ms. Scoville made the following motion

MOVED: That the School Committee approve the minutes of the May 22, 2018 School Committee meeting as amended.

MOTION SECONDED by Ms. Santiago

MOTION APPROVED: 4-0

10. Adjournment

Ms. Guay made the following motion:


MOVED: Motion to adjourn at 9:56 to Executive Session for purposes of discussing contracts with non-union contract personnel. Not to re-open.

MOTION SECONDED by Ms. Santiago

MOTION APPROVED 4-0-0

Roll Call Vote:

Mr. McAllister	Yes
Mr. Brosgol	Absent
Ms. Santiago	Yes
Ms. Scoville	Yes
Ms. Guay	Yes

 10/10/18
School Committee Secretary Date

BEDFORD SCHOOL COMMITTEE
June 19, 2018
Exhibits/Documents

- Bedford Public Schools Meal Charge Policy
- Memo dated June 15, 2018 from Mr. Coelho regarding BHS-JGMS Building Committee meeting.
- TBA Architects, Inc. "Scenario Summary" for BHS-JGMS renovations
- Presentation "2017-2018 District Goal Review"
- Superintendent's Self Evaluation 2017-2018
- Draft of the May 22, 2018 School Committee meeting minutes