

**BEDFORD SCHOOL COMMITTEE
SUPERINTENDENT SEARCH SUBCOMMITTEE**

December 6, 2022

**Meeting location:
Superintendent Conference Room
97 McMahon Road**

1. Call to Order

At 8:02 AM, Mr. Morrison called to order the meeting of the Bedford School Committee. Other members present included Ms. Scoville. Superintendent Philip Conrad and Mr. Glenn Koocher MASC, ex officio, present.

2. Review Timeline

The Superintendent Search Committee timeline was reviewed.

3. Review Brochure & Job Posting

The brochure will be updated by Mr. Morrison and sent to MASC today for distribution. It will also be distributed through the Bedford Public Schools system.

4. Review Community Participation Opportunities

Questionnaire to be prepared by Ms. Scoville and Mr. Morrison. This will be sent to the community by December 9, 2022 with responses due by December 16, 2022.

Screening Committee to be orientated on January 4, 2023. This questionnaire will be developed within the next three days.

The community survey will be sent to the Bedford Public Schools community by end of day today, December 6, 2022.

Focus Groups will be created for the following groups:

- BPS Central Office
- BPS Principals & Directors
- BHS Students
- JGMS Students
- BHS/JGMS Teachers
- Lane/Davis Teachers
- Hanscom AFB
- METCO
- BPS Parents
- Bedford Community

4. Adjournment

At 8:15 AM the meeting was adjourned by a roll call vote.

Motion Approved 2-0-0

Ms. Scoville Yes

Mr. Morrison Yes



School Committee Secretary

Date

Next School Committee Superintendent Search Subcommittee Meeting: December 14, 2022

1:00 PM – 2:00 PM

Superintendent Conference Rm.